STARTING A NEW STUDENT ORGANIZATION

All campus organizations must meet certain requirements in order to assemble on campus and to be eligible for other privileges granted to approved clubs and organizations. New organizations receive initial approval through the Student Life Committee by completing the following requirements:

1. Obtain a Charter Application from the Student Activities Office or online and complete the form according to the instructions. Additionally, fill out a Constitution Template and list of 15 names interested in the proposed organization.

2. A faculty or staff advisor is required for each organization on campus. The advisor’s name must appear on the Charter.

3. Submit the completed application, a copy of the constitution or by-laws, and list of 15 names interested in proposed organization to the Director of Student Activities and schedule an appointment to discuss these documents before they are sent for approval.

4. The Director of Student Activities will refer the Charter Application and constitution or by-laws to the Student Life Committee for approval. Approval of clubs and organizations will be based on its purpose adhering to Campbell’s code of honor and statement of purpose.

5. After approval by the Student Life Committee, the club should meet and establish officers. Immediately following this meeting, a Status Update Form for Clubs and Organizations should be submitted to the Director of Student Activities.

6. The general requirements of campus organizations at Campbell University must be observed by the organization in order to maintain an approved status. For more information, see the IOC Handbook published by the Office of Student Activities.