Anonymous and Obscene Phone Calls
Anonymous and obscene telephone calls are a violation to the University’s Code of Honor, the Student Code of Conduct and the state and federal law. Persons who make such calls can expect the University to pursue aggressively their criminal prosecution and disciplinary action through the Student Life Office.

Persons receiving anonymous and/or obscene telephone calls should report them to the Campus Safety Office. An investigator will arrange to have a tracer placed on the phone line so that the caller can be identified. The Campus Safety Office will assist the recipients of anonymous and/or obscene calls in the criminal prosecution of offending callers and in bringing the matter to the attention of the Vice President for Student Life for appropriate disciplinary action by the school.
Behavioral Expectation Agreement
A student who engages or threatens to engage in behavior that may present a threat to him/her or others may be required to participate in a Behavioral Expectation Agreement (BEA) monitored by the Vice President for Student Life. The BEA will be agreed upon by both the student and the Vice President with a signed copy given to both parties. If the student does not comply with the terms of the agreement, he or she may be subject to disciplinary action.

Students may be temporary removed from University Housing for threatening behavior or other reasons of safety and student welfare that deem it necessary to be removed or temporarily suspended from the University or from housing. If a student and/or the student’s parents object to an involuntary removal from University housing, they may appeal that decision to the Executive Student Conduct Committee. The Vice President will arrange an administrative hearing before the Committee where the student and/or the student’s parents may present information if they wish to do so (e.g., information from an appropriate health-care provider concerning the student’s physical, mental or emotional condition). Parental participation in the appeals process is only allowed when the student requests it in accordance with FERPA.

Complaints
The Dean of Students will serve as an ombudsman for students and parents seeking to resolve complaints. In many cases, especially when student services are involved, the Student Life Office will deal directly with the issue. In other cases, when the complaint is beyond the purview of the Dean of Students, the Dean will assist students and parents in determining the appropriate channel in which to obtain a timely response.

Confidential Crime Reporting
Members of the campus community may make formal reports to Campus Safety of crimes without having their names used. While such reports cannot be used for criminal prosecution, the information they contain will be used in the University’s crime prevention program. Furthermore, persons making such reports will be given every opportunity to avail themselves of victim assistance programs.

Campbell University Behavioral Intervention Team (CUBIT)
In recent years violent acts on college campuses have escalated to a concerning level. While there have been no such acts on our campus, the University is serious about campus safety and seeks to quickly address student behavior that may indicate distress in that student or cause concern in the community. The Campbell University Behavioral Intervention Team provides one avenue for response.

When the troubling behavior of one or more students is reported by the campus community to the office of Vice President for Student Life, a CUBIT meeting may be called to review this behavior. Team members who have interacted with the student
present information to the group (as permitted by state and federal law) and other members of the campus community may also be called upon to share information. The team may choose one of the following options: make a recommendation on the student’s Continued enrollment or dismissal; continue to gather information and meet again; or monitor the situation for new developments.

The CUBIT will use the policies outlined in the Student Handbook as a guide for recommendations but is encouraged also to think creatively to find the best solution to what are often complex problems. All discussions and deliberations of the CUBIT, and appeals to the CUBIT or the Executive Student Conduct Committee shall be in compliance with the Family Educational Rights and Privacy Act (FERPA).

If a student and/or the student’s parents object to an involuntary removal from campus housing, they may appeal that decision to the Executive Student Conduct Committee. The Vice President will arrange an administrative hearing before the Committee during which the student and/or the student’s parents may present information (e.g., information from an appropriate health-care provider concerning the student’s physical, mental or emotional condition). Parental participation in the appeals process is only allowed when the student requests it in accordance with FERPA.

**Demonstration Resolution**

Campbell University has policies on demonstration in the unlikely event that agitation should lead to student unrest and violence on campus. All of the University’s student body, staff, faculty and administration should be aware of the following policies.

1. The University will always respect the rights of minorities, majorities and individuals and hear grievances of all students; but no student shall participate in or incite a riot or an unauthorized disorderly assembly. Students shall not interfere with the orderly administrative and educational process. No student shall use force, violence, obscene or indecorous language or conduct indicating his/her disapproval of any matter.
2. The right of approved speakers to present their views on campus without heckling or disturbance will be protected.
3. Approved business, professional, industrial, governmental or other recruiters will be permitted to carry out their objectives on this campus without handicap or prevention.
4. All Campbell University students found guilty of violating any of these policies, after proper hearing with due process observed, will be subject to suspension or expulsion, depending upon the flagrancy of violation.
5. Anyone who is not a student or employee of the University will be denied entrance to this campus or be required to depart from the campus if it can reasonably be expected that he/she will violate or advocate violation of any of these policies.

6. If it becomes necessary to call upon civil authority for assistance in maintaining order on campus, these civil authorities will be obeyed.

7. If students participate in any unauthorized or disorderly assembly and are requested to disband by the President or other administrative officer, they must comply or be subject to immediate suspension.

**Discrimination**

In accordance with Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, Campbell University does not condone and will not tolerate discrimination based on race, sex, religion, color, national or ethnic origin, age, disability, and military service in admissions, academic opportunities, activities, and services. Instances of discrimination and/or harassment involving students should be reported directly to the Vice President for Student Life for investigation and resolution.

**Dog Leash Policy**

The university has adopted this policy for the safety and well-being of our campus community with dogs on the university property and that those who own dogs will be able to walk/exercise/run with their dogs on the property as long as they following this policy.

1. Dogs must be leased (twelve-foot maximum) and under control while on university property, to include but not limited to: student housing, parking lots, sidewalks, Fellowship Commons, green spaces, developed and undeveloped areas.

2. No dogs or other animals are permitted in academic buildings, administration facilities, support facilities, athletic facilities, food service facilities or residence halls.

3. The only pet(s) allowed in residence halls are small fish.

4. Owners must remove their dog’s waste from all university property.

5. Owners who do not leash their dogs on university property will be escorted off the property by Campus Safety Officers.

6. Service Dogs belonging to enrolled students must be properly registered with the Director for Student Success before being allowed on campus property. These dogs must be leased at all times on campus. Service dogs belonging to campus visitors must be on a leash and under control of the owner at all times. All service dogs must wear special collars and harnesses.
7. Any animal, including service dogs, may be removed from university property by Campus Safety Officers when that animal’s behavior poses a direct threat to the health and safety of others.
8. Any exception to this policy must be directed to the Office of Campus Safety for approval.

Drug and Alcohol-Abuse Prevention
Campbell University policy on alcohol and illegal drugs is expressed in the Code of Honor and the Student Code of Conduct. These documents prohibit the possession, use of, or distribution of alcohol and illegal drugs by students regardless of age, both on and off campus. The University will use all legally acceptable means to prevent the possession, use, or distribution of illegal drugs and alcohol on campus, including but not limited to; random drug testing of varsity athletes and the employment of under-cover agents.

Fraternities and Sororities
In 2013, Campbell University will begin the establishment of a Greek Life community for undergraduate students. Greek Life will offer opportunities of community service, leadership building and development, philanthropic support, and social interaction. The Greek Life community will become an important part of the Campus Life experience. The Greek Life Task Force will oversee the establishment of Greek Life this academic year as fraternities and sororities will begin their expansion process on our campus.

Inclement Weather
The main campus of Campbell University is a residential community. Classrooms are located within walking distance of residential facilities. Classes may be conducted in spite of snow and ice. A sufficient number of class absences are permitted under University policy to cover when commuting students may miss class due to driving conditions. If classes are canceled notification may be sent by email, obtained from the University’s web page, by calling 910-814-5700 or 800-760-8980, or by a text message from the University’s Mass Notification System (students may sign up to receive these text message alerts through the university’s web page).

Involuntary Removal from Campus Housing
Any residential student who engages or threatens to engage in behavior that may present a threat to him/herself or others may be involuntarily removed from campus housing by the Dean of Students. Said student may be permitted to continue attending class, but is no longer allowed to live in or visit campus housing including dorms, suites and apartments.

If a student and/or the student’s parents object to an involuntary removal from campus housing, they may appeal that decision to the Executive Student Conduct Committee. The Dean of Students will arrange an administrative hearing before the Committee when the student and/or the student’s parents may present information if they wish to
do so if they wish to do so (e.g., information from an appropriate health-care provider concerning the student’s physical, mental or emotional condition). Parental participation in the appeals process is only allowed when the student requests it in accordance with FERPA.

**Involuntary Withdrawal**
A student will be subject to involuntary withdrawal from the University if it is determined that the student is:

1. Engaging or threatening to engage in behavior which poses a danger of causing physical harm to him/her or others.
2. Engaging or threatening to engage in behavior which would cause significant property damage or impede the lawful activities of others.
3. Engaging or threatening to engage in behavior that would damage the reputation of the University or when the reputation of its members is at stake.

In dealing with instances of this nature, the first option will be for the Vice President for Student Life to offer the student the opportunity to withdraw from the University voluntarily. The withdrawal will be handled in the same manner as any other withdrawal except for medical reasons.

If the student (and/or the student’s parents) objects to the withdrawal, the Vice President for Student Life will arrange an administrative hearing before the Executive Student Conduct Committee. A decision will be reached concerning enrollment at the University based on the student’s past and present behavior. If the student and/or the student’s parents wish to introduce information from an appropriate health-care provider concerning the student’s physical, mental or emotional condition, they may do so.

If it should be determined by the Committee that the student is not fit to continue to be enrolled, an involuntary withdrawal will be executed on behalf of the student, and the student will be required to leave the campus no later than 5:00 p.m. the following day.

**Release of Information**
It is the policy of Campbell University to release certain directory information of its students. In compliance with the Family Educational Rights and Privacy Act (FERPA/PL 93-380), the University will continue this policy of releasing the directory information, such information being defined by the act as some or all of the following categories: the student’s name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, yearbook pictures, weight and height of members of athletic teams, dates of attendance, degrees, awards received and most recent or previous educational institution attended, electronic mail address,
student’s photograph, grade level, student’s ID number, and enrollment status (undergraduate or graduate; full-time or part-time).

Student’s transcripts and permanent records are defined by FERPA as “education records” and they are secured in the Registrar’s Office in the J.A. Campbell Administrative Building. The student’s record contains his/her transcript from Campbell University, transcripts and transcript evaluations from other educational agencies attended by the student, secondary school transcripts, Scholastic Aptitude and other standardized test scores, the student’s application for admission, general correspondence with the student, and if applicable letters concerning misconduct. The transcript and contents of the permanent record may be examined by the student upon appointment with the Registrar.

University officials having access to the student’s transcript are: the President, Provost, Academic Deans, Registrar, Director of Admissions, Director of Financial Aid, Director of Career Services, Faculty Advisors, Dean of Students, and designees of these University officials.

Campbell University guarantees each student certain rights in compliance with FERPA. These rights include:

1. “Inspect and review their education records."
2. “Challenge in a hearing the content of their education records, to ensure that they are not inaccurate, misleading, or in violation of their privacy rights.”
3. “Be granted an opportunity to correct or delete any inaccurate, misleading or inappropriate information contained in their education records.”
4. “Nondisclosure without prior consent of their education records, or of any information in those records that could reasonably reveal the eligible student’s identity.” FERPA does allow nonconsensual disclosures of education records under specific limited circumstances.
5. “Request nondisclosure of directory information without prior consent.”

(Source: The FERPA Answer Book for Higher Education, 2009 Wiley Periodicals, Inc.)

Campbell University will receive and consider any eligible student’s request to exercise these rights. Eligible students requesting hearings concerning amendments must make these requests in writing.

Exceptions to FERPA regulations include but not limited to the following:

- The health and safety emergency exception states that the institution may disclose personally identifiable information from an education record to appropriate parties
including parents in connection with an emergency if knowledge of the information
is necessary to protect the health and safety of the student or other individuals.

• If a student is identified as a dependent of his/her parents, the University may share
information from education records without written consent from the student. The
disclosure of the education records under this exception is “permitted” but not
“required.”

It is recommended that students sign a written consent form which gives specific
instructions of what can be disclosed of an education record, to whom is can be
disclosed and the time limit of disclosure.

**Respect for Authority**
A student must identify himself/herself if asked to do so by an official of the University,
which includes residence hall staff. A student must also comply with instructions given
by a faculty member or an official of the University when such instructions are in
keeping with the University policy. The University expects a courteous and respectful
attitude toward residence hall staff, faculty and administrators. Failure to display such
an attitude or to identify one’s self will result in disciplinary action. Students must be in
possession of their student ID Cards at all times and must produce them upon request.

**Participation of Students in Institutional Decision-Making**
The Student Government Association functions as a forum through which students may
express their opinions and concerns on university matters which affect them. Such
expressions are reviewed by the Student Life Committee when passed in the form of
resolutions by the Student Congress.

The Student Life Committee may approve or disapprove the resolutions or return them
to Student Congress for further consideration. Approved resolutions, together with the
recommendations of the Committee, are forwarded to the appropriate offices. These
offices may choose to act or not to act upon the Committee’s recommendations.

The Student Government Association also influences the University’s decision-making
process through the participation of its members on a large number of Committees.
These include:

- Alumni Board
- Athletics Committee
- Cultural Activities Committee
- Library Committee
- Multi-Cultural Committee
- Registry /Calendar Committee
- Campus Life Committee
- Retention Committee
- Student Conduct Committee
- Student Life Committee
- Traffic Appeals Committee
- University Planning Council
Sexual Harassment
Non-discrimination, Sexual Harassment, Sexual Violence, Non-Retaliation; Title IX
Investigation and Hearing Procedures

A. Notice of Non-Discrimination; Complaints Concerning Discrimination,
Hostile Environment, and/or Sexual Harassment under Title IX.

The university does not permit discrimination or harassment in our programs and
activities on the basis of race, color, national origin, sex, gender identity, disability, age,
religion, status as to veteran, or any other characteristic protected by institutional policy
or state or federal law. Students who believe they have been subjected to
discrimination or harassment in violation of Title IX should follow the procedures
outlined in this Chapter to report these concerns immediately to the Title IX Coordinator
identified below.

Inquiries, regarding the application of Title IX and other laws, regulations and policies
prohibiting discrimination may be directed to Mr. Robert C. Cogswell, Jr., Title IX
Coordinator, 95 Bolton Rd., Buies Creek, NC, 27506, 910-893-1217/FAX 910-814-4361;
cogswell@campbell.edu. Inquiries may also be directed to the United States
Department of Education’s Office for Civil Rights,  Distri ct of Columbia Office, U.S.
Department of Education, 400 Maryland Avenue, S.W. Washington, DC 20202-1475.

Telephone: (202)453-6020; Facsimile:(202)453-6021; Email: OCR.DC@ed.gov

B. Campus Life Policies and Practices

Campbell University is fortunate to have a very safe campus. Nevertheless, the
possibility of rape, date rape, and sexual assault exists, just as it exists on any campus.
The University's approach to addressing this problem is threefold: first, to educate the
campus community as a means of prevention; second, to deter such acts through legal
prosecution and the imposition of sanctions; and third, to provide assistance to victims.

Educational programs are conducted through several offices. The Campus Life Office
addresses rape, date rape and sexual assault at hall programs. Student Support Services
provides video lectures, seminars, literature, video and audiotapes, and personal
counseling. Additionally, Campus Safety provides informative materials and
presentations to campus organizations and residence halls. Counseling options are listed
in this publication in the Campus Services section.

C. Definitions

Sexual Harassment: Any unwelcome conduct of a sexual nature and can include
unwelcome sexual advances, requests for sexual favors, and other verbal, or physical
conduct of a sexual nature, such as assault or acts of sexual violence. Examples of sexual
conduct include:
• making sexual propositions or pressuring students for sexual favors;
• touching of a sexual nature;
• writing graffiti of a sexual nature;
• displaying or distributing sexually explicit drawings, pictures, or written materials;
• performing sexual gestures or touching oneself sexually in front of others;
• telling sexual or dirty jokes;
• spreading sexual rumors or rating other students as to sexual activity or performance; or
• circulating or showing e-mails or Web sites of a sexual nature.

Hostile Environment: Harassing that was conduct sufficiently serious-that is sufficiently severe or pervasive-to deny or limit a student’s ability to participate in or benefit from the university’s program based on sex.

Discrimination: Any distinction, preference, advantage for or detriment to an individual compared to others that is based upon an individual’s actual or perceived gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion or sexual orientation that is so severe, persistent or pervasive that it unreasonably interferes with or limits a student’s ability to participate in or benefit from the university’s educational program or activities.

Discriminatory Harassment: Detrimental action based on an individual’s actual or perceived gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, sexual orientation or other protected status that is so severe, persistent or pervasive that it unreasonably interferes with or limits a student’s ability to participate in or benefit from the university’s educational program or activities.

Retaliatory Harassment: Intentional action taken by an accused individual or allied third party, absent legitimate non-discriminatory purposes, that harms an individual as reprisal for filing or participating in a proceeding under this policy or any other grievance or disciplinary proceeding.

Sexual Harassment of a Student by another Student: Any unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature by a student toward another student that is so severe, persistent or pervasive that it unreasonably interferes with or limits a student’s ability to participate in or benefit from the university’s educational program or activities.

Sexual Harassment of a Student by a Faculty/Staff Member: Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual
nature by a faculty or staff member toward a student are held to constitute sexual harassment when:

- Submission to such sexual conduct is made either explicitly or implicitly a term or condition of rating an individual’s educational development or performance; or
- Such conduct is so severe, persistent or pervasive that it unreasonably interferes with or limits a student’s ability to participate in or benefit from the university’s educational program or activities.

While a particular interaction must be offensive to both a reasonable person and to the victim to be defined as harassment, faculty and staff members and other persons of authority should be sensitive to questions about mutuality of consent that may be raised and to the conflict of interests that are inherent in personal relationships that result from professional and educational interactions. Harassment is particularly damaging when it exploits the educational dependence and trust between students and faculty/staff. When the authority and power inherent in faculty/staff relationships with students, whether overtly, implicitly, or through misinterpretation, is abused in any way, there is potentially great damage to the individual student, to the accused individual, and to the climate of the institution.

**D. Procedures**

When a complaint is filed alleging discrimination or harassment in violation of Title IX as defined herein, the process involves an immediate initial inquiry to determine if there is reasonable cause to believe the discrimination or harassment has occurred. If so, the University will initiate a prompt, thorough and impartial investigation. This investigation is designed to provide a fair and reliable determination about whether the discrimination or harassment has occurred. If so, the university will implement a prompt and effective remedy designed to end the discriminating or harassing conduct, prevent its recurrence and address its effects.

This procedure is intended to apply to alleged discrimination or harassment in violation of Title IX. All other misconduct or grievances by students against students or employees against students will be addressed through the student academic/misconduct procedures or non-academic/non-misconduct grievance procedures located elsewhere in this Code which is administered by the Vice President for Student Life.

**I. Informal Process**

Before pursuing the formal complaint process, every reasonable effort should be made to constructively resolve the issues. Whenever possible and safe, the problem or complaint should first be discussed with the individual involved in the complaint. If
satisfactory resolution is not reached after discussion with the individual, the student should contact the individual’s direct supervisor to attempt to resolve the complaint. If these efforts are unsuccessful, the formal complaint process may be initiated. The university does not require a student to contact the person involved or that person’s supervisor if doing so is impracticable, or if the student believes that the conduct cannot be effectively addressed through informal means.

II. Formal Process

If the informal process does not resolve the complaint, a case officer will be designated to formally investigate the complaint. Notice of a formal student complaint can be made in person or orally to an appropriate official, but the university strongly encourages submission of the complaint in writing, by email attachment as a MS Word or pdf document, in other written form to the Title IX Coordinator identified above.

The complainant should clearly and concisely describe the alleged incident(s), when and where it occurred, and the desired remedy sought. The complaint should be signed by the complainant or, in the case of an email submission, sent as an email attachment, in letter format and should contain the name and all contact information for the complainant. Any supporting documentation and evidence should be referenced within the body of the complaint. Additionally, the complainant should submit any supporting materials in writing as quickly as is practicable.

Upon receipt of a complaint the case officer will direct the investigation and confer with the Title IX Coordinator on interim action, accommodations for the alleged victim, or other necessary remedial short-term actions.

The case officer will then take the following steps:

- In coordination with the campus Title IX Coordinator, initiate any necessary remedial actions to include preventing any contact between the complainant and the alleged violator if necessary;
- Determine the identity and contact information of the complainant (whether that be the initiator, the alleged victim, or a University proxy or representative);
- Identify the correct policies allegedly violated;
- Conduct an immediate initial investigation to determine if there is reasonable cause to charge the accused individual, and what policy violations should be alleged as part of the complaint;
- If there is insufficient evidence to support reasonable cause, the complaint should be closed with no further action;
- Meet with the complainant to finalize the complaint;
• Prepare the notice of charges on the basis of the initial investigation;
• Commence a thorough, reliable and impartial investigation by developing a strategic investigation plan, including a witness list, evidence list, intended timeframe, and order of interviews for all witnesses and the accused individual, who may be given notice prior to or at the time of the interview;
• Complete the investigation promptly, and without unreasonable deviation from the intended timeline;
• Make a finding, based on a preponderance of the evidence (whether a policy violation is more likely than not);
• Present the findings to the accused individual, who may accept the findings, accept the findings in part and reject them in part, or may reject all findings; and
• Share the findings and update the complainant on the status of the investigation and the outcome.

These procedures are entirely administrative in nature and are not considered legal proceedings. During the meeting with the case investigator or any subsequent proceedings, the complainant or the alleged assailant may have an advisor or advocate accompany and assist him/her at their expense. This advisor can be anyone, but the advisor may not take part directly in the hearing itself, though they may communicate with the complainant or alleged assailant as necessary as long as it does not disrupt the proceedings.

Where the alleged assailant accepts the finding that he/she violated university policy as alleged in the complaint, the findings cannot be appealed and the Executive Student Conduct Committee (ESCC) will impose appropriate sanctions for the violation, after consultation with the Title IX Coordinator. Sanctions imposed by the Executive Student ESCC post-investigation can be appealed by any party according to the grounds set forth below.

III. Appeal to the Executive Student Conduct Committee

If the complainant or alleged assailant is not satisfied with the case investigator’s findings, or the sanctions imposed, an appeal may be made in writing within 3 school days to the ESCC. Said appeal shall be filed in the Office of the Dean of Students. If the appeal is timely filed, the ESCC will conduct a hearing into the alleged misconduct at which both the victim and the alleged assailant will be requested to appear, as well as any witnesses they wish call. However, the failure of either or both parties to appear when properly notified will not prevent the hearing from taking place as scheduled or preclude a decision from being reached. The decision of the ESCC shall be based on a preponderance of the evidence.
The victim and the alleged assailant will both be notified of the Committee's decision and will both have the option, if dissatisfied, to make written appeals to the Executive Appeals Committee (EAC) through the Dean of Students. Notice of such appeals must be provided to the Student Life Office within three (3) school days of the decision. The ONLY grounds for appeal are as follows:

1. A procedural [or substantive error] occurred that significantly impacted the outcome of the hearing (e.g. substantiated bias, material deviation from established procedures, etc.);
2. To consider new evidence, unavailable during the original hearing or investigation, that could substantially impact the original finding or sanction. A summary of this new evidence and its potential impact must be included;
3. The sanctions imposed are substantially disproportionate to the severity of the violation.

If the EAC determines that new evidence should be considered, it will return the complaint to the original hearing body to reconsider in light of the new evidence, only. The reconsideration of the hearing body is not appealable.

If the EAC determines that a material procedural [or substantive] error occurred, it may return the complaint to the original hearing body with instructions to reconvene to cure the error. In rare cases, where the procedural [or substantive] error cannot be cured by the original hearing officers (as in cases of bias), the appeals officers or committee may order a new hearing on the complaint with a new body of hearing officers. The results of a reconvened hearing cannot be appealed. The results of a new hearing can be appealed, once, on the four applicable grounds for appeals.

If the EAC determines that the sanctions imposed are disproportionate to the severity of the violation, the appeals officer or committee will return the complaint to the student conduct office, which may then increase, decrease or otherwise modify the sanctions. This decision is final.

**E. Criminal Process**

Victims of sexual assault, rape and/or date rape are encouraged to seek the criminal prosecution of their assailants. The Campus Safety Office will assist victims who choose to prosecute by transporting them to the Magistrate's Office and providing information in support of the charges being preferred. In cases when the victims wish to remain anonymous, they will be referred to the Sexual Assault and Family Emergency Agency (S.A.F.E.). However, the university will continue to investigate the report in compliance with Title IX.

The University views rape, date rape, and sexual assault as grievous violations of the law of God and man, the Code of Honor and the Student Code of Conduct. As such, these
offenses will be addressed by the Executive Student Conduct Committee. A student who is proven to have committed or been involved in the commission of such an offense can expect to be suspended or expelled from the University.

Should a student be raped or sexually assaulted on the campus or in the vicinity of the school, the victim is urged to report the matter to Campus Safety without delay and preserve all evidence of criminal action. As unpleasant as it may be, the victim should not wash, shower, or change clothes. To a large extent, the victim is the evidence of the crime. The longer the delay between the incident and the time it is reported, the less likely it is that the criminal prosecution will be successful. It should also be noted that state laws dealing with victim compensation and aid limit eligibility for benefits to cases of rape and sexual assault reported within five (5) days.

By contacting the Harnett County Sheriff’s Deputy at the Campus Safety office, Campus Safety will arrange for proper care and assistance to be provided and for a victim’s advocate to be appointed, if the student wishes. Furthermore, the members of the Campus Safety Office pledge that:

1. They will meet with the victim privately, at a place of the victim’s choice in the local area, to take a complaint report.
2. They will not release the victim’s name to the public or to the press.
3. Their officers will not prejudge or blame the victim for what has occurred.
4. They will treat the victim and the particular case with courtesy, sensitivity, dignity, understanding and professionalism.
5. If the victim feels more comfortable talking with a female rather than a male officer, they will do their best to accommodate the victim’s request.
6. They will assist the victim in arranging for any hospital treatment or medical needs.
7. They will assist the victim in privately contacting counseling services and other available resources.
8. They will fully investigate the victim’s case and will help the victim achieve the best outcome. This may involve the arrest and full prosecution of the suspect responsible. The victim will be kept up-to-date on the progress of the investigation and/or prosecution.
9. They will continue to be available to the victim to answer questions, explain the systems and processes involved, and be willing listeners.
10. They will consider the victim’s case seriously, regardless of the victim’s gender.

The investigation into the rape or sexual assault will be handled by the Harnett County Sheriff’s Office.
Refer to the NC General Statute § 143B-480.2. regarding victim assistance.

The University will assist victims of rape and/or sexual assault in coping with the after-effects of their experience. Referrals for counseling are made by the Campus Minister, University Counselor, Student Support Services, and Health Services Offices. Counseling is also available through some faculty members in the School of Education and by the Lee-Harnett County Mental Health Center, which is located just a short distance off campus. The services of the Harnett County Sexual Assault and Family Emergency (S.A.F.E.) Agency are also available to students. Campbell both supports and is a member of the S.A.F.E. organization.

The University is prepared to accommodate reasonable requests for academic schedule and housing changes by victims of rape and sexual assault. Such requests should be directed to the Student Life Office. It should be kept in mind that Campbell is a relatively small school. Therefore, it may not be possible to completely avoid unpleasant encounters.

**Smoking**

Smoking or use of tobacco products is not permitted in any University owned building. There is to be no smoking or use of any tobacco products within 25 feet of any building entrance, including steps, stairways, doors, windows and air intake systems.

There will be no smoking or use of any tobacco products in any university vehicle. Tobacco users will properly dispose of any waste products in the proper manner.

**Solicitation**

Campbell University does not permit sales or solicitation anywhere on campus. Telephone numbers and addresses of students will not be given to solicitors or sales persons.

**Weapons and Explosives**

The use, possession, carrying, or discharging of any weapon as defined and prohibited by North Carolina Law (NCGS §14-269.2; [www.ncga.state.nc.us/gascripts/Statutes/StatutesTOC.pl](http://www.ncga.state.nc.us/gascripts/Statutes/StatutesTOC.pl)) on the campus of Campbell University, any of its extended campuses or to a curricular or extracurricular activity sponsored by the University is prohibited, unless otherwise permitted by the Board of Trustees.

**Withdrawal from the University**

To withdraw officially from the University during a semester, a student should discuss options with their academic advisor before obtaining a Withdrawal Form from the Student Life Office (2nd Floor of the Wallace Student Center). This form, once completed, will be distributed to the following offices: Registrar, Financial Aid, Business, Accounting, Veteran’s Affairs, International Admissions, and Residence Life, so that a student’s
record may be closed out in all these areas. Failure to withdraw properly even within the grace period could result in a semester’s worth of “F” grades which is detrimental to one’s grade point average (GPA).

Medical withdrawals may be granted only for those instances where an incapacitating injury or illness prevents the student from completing the term. Contemporaneous or other appropriate medical documentation from a physician (i.e. medical doctor) who administered care at the time of the illness or injury that clearly establishes the student’s inability to complete the term as a result of that illness or injury must be submitted along with a written request for medical withdrawal to the Student Life Office. All medical withdrawals must be approved by the Vice President for Student Life. (There will not be an application fee for those that withdrawal for medical reasons when reapplying to the university for the next semester.)

Students not returning following the completion of a semester should send a letter stating this addressed to the Vice President for Student Life. The following should be included in the letter: full name, student identification number, statement regarding not returning and reason for not returning.

The Student ID is to be turned into the Office of Student Life upon withdrawal.